

Arrow **ACE** Hardware

Application for Employment

Date _____

Name _____ Social Security # _____

Address _____
City _____ State _____ Zip Code _____

Previous Address _____
City _____ State _____ Zip Code _____

Do you have transportation? Yes _____ No _____ Phone # _____ Cell # _____

If you are under 18 years of age, what is your date of birth? _____

Position applying for _____ Wages expected _____ Date available to work? _____

Full time _____ Part time _____ Any times you cannot work? _____

Are you employed now? Yes _____ No _____ May we contact your present employer? Yes _____ No _____

If hired, can you furnish proof you are legally entitled to work in the United States? Yes _____ No _____

Have you been convicted of a felony within the last 7 years? Yes _____ No _____

(Conviction will not necessarily disqualify applicant from employment)

Education

What High School did you attend? _____ City? _____

Post Secondary Education and Degrees Earned? _____

Honors received? _____

State any other information you feel may be helpful to us. _____

Give name and phone number of three references who are not former employers or related to you.

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Employment Experience

Start with your present or last job. List your four most recent employment experiences. Please give reasons for any time lapse between jobs.

Employer _____ Dates Employed: From _____ To _____
City _____ Work Performed _____
Phone Number _____ Hourly Pay Rate/Salary: Start _____ Final _____
Supervisor _____ Reason For Leaving _____

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I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the company, including a mandatory drug/alcohol test and a criminal background check as conditions of my employment. I understand that, if hired, I will be subject to further drug/alcohol testing as spelled out in Arrow Ace Hardware's drug/alcohol policy. If I am a minor, my parent's signature below authorizes Arrow Ace Hardware to do this drug/alcohol test and criminal background check. Information obtained will be given directly to Arrow Ace Hardware and will be treated with confidentiality. If hired, the first ninety (90) days of employment shall constitute a probationary period during which job performance, attendance, attitude, etc. will be observed. During this probationary period, I may be terminated at any time without recourse.

Applicant's Signature _____

Parent/Guardian Signature _____ Print Name Here _____ Date _____
(Required For Minors Only)